



# RAMBLER NETBALL CLUB

## Constitution & By-laws

November 2019

|  |    |
|--|----|
| <b>Name</b>                                  | 1  |
| <b>Objects</b>                               | 2  |
| <b>Patron</b>                                | 3  |
| <b>Membership</b>                            | 4  |
| <b>Officers</b>                              | 5  |
| <b>Executive Committee</b>                   | 6  |
| <b>Committee</b>                             | 7  |
| <b>Duties of the Committee</b>               | 8  |
| President                                    | 8  |
| Vice President                               | 8  |
| Secretary                                    | 8  |
| Treasurer                                    | 8  |
| Ordinary members                             | 8  |
| Delegates                                    | 8  |
| <b>Powers of Committee</b>                   | 9  |
| <b>Meetings</b>                              | 10 |
| Annual general meetings                      | 10 |
| General meetings                             | 10 |
| Sub committee meetings                       | 10 |
| Extra ordinary general meetings              | 10 |
| Voting                                       | 10 |
| Quorum                                       | 10 |
| <b>Amendments to the Constitution</b>        | 11 |
| <b>Life Members</b>                          | 12 |
| <b>Dissolution and disposition of assets</b> | 13 |
| <b>Financial Year</b>                        | 14 |
| <b>Finance</b>                               | 15 |
| Membership fees                              | 15 |
| Bank transactions                            | 15 |
| Auditor                                      | 15 |
| Borrowings                                   | 15 |
| <b>The Seal</b>                              | 16 |

# **RAMBLER NETBALL CLUB INC**

## **CONSTITUTION**

### **1. NAME**

The name of the incorporated club is River Murray Rambler Netball Club, referred to herein as 'the Club'.

### **2. OBJECTS**

The object of the Club is to promote and encourage the game of netball as played under the rules of Netball South Australia and to foster the objects outlined in the River Murray Netball Association.

### **3. PATRON**

The appointment of a Patron shall be for a term of one year, approved at the Annual General Meeting, being eligible for re nomination of the same position the following year.

### **4. MEMBERSHIP**

Any person who is interested in netball shall be eligible for membership.

Classes of membership shall be:

- a) Full membership – registered/financial persons over 16 years, who will have full voting rights, at all general meetings and who will be eligible to hold office within the club.
- b) Associate member – unregistered financial member over 16 years, who will have full voting rights at all general meetings and who will be eligible to hold office within the club.
- c) Junior membership – registered/financial junior player who will not be eligible to vote at general meetings, not to hold office within the club.
- d) Honorary life members – shall be appointed by a majority vote at a properly constituted committee meeting – shall be full members as above and shall not be required to pay fees.

The Club will keep a register of names and contact details of each member.

A member may resign from membership of the Club by giving written notice to the Secretary or Public Officer of the Club.

Subject to giving a member an opportunity to be heard or to make a written submission, the committee may resolve to revoke a membership upon a charge of misconduct detrimental to the interests of the Club.

### **5. OFFICERS**

The officers of the Club shall be:

President  
Vice President  
Secretary  
Treasurer  
Fundraising Convenor  
RMNA Delegates

All officers will be elected annually with all present officers being eligible for renomination of the same position the following year.

The auditor shall not be a member of the club.

## **6. EXECUTIVE COMMITTEE**

The administration of the Club shall be in the hands of the Executive Committee, which shall consist of the following appointed or elected officers.

President  
Vice President  
Secretary  
Treasurer

## **7. COMMITTEE**

- a) The Committee shall be formed from all accepting members present at the Annual General Meeting and shall comprise of an Executive and a minimum of 4 members.
- b) All members of the Committee shall be financial members of the club.
- c) The office of a committee member shall become vacant if a committee member is permanently incapacitated by ill health or is absent without apology from more than four meetings in a financial year.
- d) The Committee shall meet as often as may be required to conduct the business of the club. The President and Secretary shall have the power to call such a meeting.

## **8. DUTIES OF THE COMMITTEE**

### **President**

- a) The President of the Club shall be the Chairperson at all general and committee meetings. Should that person not be present, the Vice President will take the Chair and if there is no Vice President present, the members shall elect a member to take the Chair.
- b) At all meetings the Chairperson's decision on points of order shall be final.
- c) The Chairperson shall have a casting vote in all Club matters at deadlock in any meeting.
- d) The President is the spokesperson on Club matters unless the responsibility is delegated to another club member.

### **Vice President**

The Vice President will accept Presidential duties whenever the President is unable to fulfil these duties.

### **Secretary**

The Secretary will be responsible for correspondence, minutes and records as the Club sees fit, and is required to show these to any committee member at any reasonable time.

### **Treasurer**

- a) Will be responsible for the maintenance of the Club's financial records.
- b) Will ensure safe banking procedures and speedy dispatch of accounts and receipts.
- c) Will submit a current financial report to all committee meetings.

- d) Shall draw such petty cash as may be determined by the Committee from time to time and shall account in writing as to the expenditure of it at the Annual General Meeting.

### **Ordinary Members**

- a) Shall assist the Office Bearers on all Club matters.
- b) Shall relieve the Office Bearers whenever possible of responsibility for Club social activities.

### **Delegates**

- a) Two delegates shall represent the Club at each River Murray Netball Association meeting.
- b) Any delegate may vote by proxy, who must be a member of the club they represent, and the holder of such proxy shall have full power of delegate. Such proxy must be appointed in writing, signed by the delegate or official of the club. Such a written notice shall be handed to the Chairperson of the meeting for which they claim to vote.

## **9. POWERS OF THE ASSOCIATION AND COMMITTEE**

The Association shall have all the powers conferred by section 25 of the Act.

In order to achieve its aims and objectives, the Committee of the Club may;

- a) Organise and exercise oversight of the playing of netball within the Club.
- b) Arrange for the holding of such meetings and other events as may from time to time be necessary.
- c) Obtain by purchase, lease, hire or otherwise grounds, buildings and other equipment for the holding of netball meetings or matches, and to lay out such courts or other facilities as may be necessary.
- d) Invest monies of the Club not immediately required, in such a manner as may be determined by the Committee.
- e) Select players or teams of players to represent the Club.

## **10. MEETINGS**

### **Annual General Meetings**

- a) Annual General Meetings will be conducted prior to the commencement of the Annual General Meeting of the River Murray Netball Association. Office Bearers shall determine the location and time of the meeting.
- b) Notice of the Annual General Meeting will be given four weeks prior to the holding of such a meeting.
- c) The profit and loss statement of the previous twelve months shall be duplicated and presented at the Annual General Meeting.
- d) The business of the Annual General Meeting shall be:
  - i) To receive the President's report of the previous twelve months.
  - ii) To receive the profit and loss statement of the previous twelve months.
  - iii) To elect Office Bearers and members of the Committee.
  - iv) To appoint or elect the Club Patron, Vice Patrons and Honorary Auditor.
  - v) To elect Delegates to the River Murray Netball Association and Rambler Football Club committee
  - vi) To discuss any other details which may seem desirable.

### **General Meetings**

- a) May be conducted as required by the Committee.
- b) Shall be open to all Club members.
- c) Shall allow for debate and motions on all matters pertaining to Club activities.

### **Sub Committee Meetings**

- a) The Committee shall appoint sub committees as are deemed necessary.
- b) On the appointment of a sub committee a convener shall be appointed who shall arrange all meetings, and report in detail to the next committee or general meeting.

### **Extra Ordinary General Meetings**

May be called at any time.

- a) At the discretion of the Committee or
- b) On receipt of a written request from at least nine members of the Club with full voting rights. Such a request is to be lodged with the Secretary at least fourteen days prior to the date of the meeting, setting out the reasons for the meeting and providing notices of any motion or motions to be put to the meeting.

### **Voting**

- a) The President shall only vote when a casting vote is required
- b) Each member present in person or by proxy shall be entitled to vote.

### **Quorum**

A quorum for Club meetings shall be:

- |                                   |   |
|-----------------------------------|---|
| a) Annual General Meeting         | 8 persons including 2 committee members |
| b) General Meeting                | 4 members including 2 committee members |
| c) Committee Meeting              | 5 members                               |
| d) Extra Ordinary General Meeting | 6 petitioners plus 4 committee members  |

If after the expiration of fifteen minutes from the time appointed for a meeting there is not a quorum present, the meeting will be abandoned.

## **11. AMENDMENTS TO THE CONSTITUTION**

- a) No amendment, repeal or addition to this constitution shall be made except:
  - i) At an Extra Ordinary General meeting convened for that purpose of which not less than four weeks notice setting out in full the proposed amendment, repeal or addition shall be given to each member.
  - ii) At the Annual General Meeting provided that the notice of the meeting gives notice of the proposed amendment or addition.
- b) No such amendment, repeal or addition shall be effective unless it is carried by a majority of two thirds of members present and entitled to vote.
- c) For the purpose of controlling the operations of the Club, the constitution and by-laws shall be equally binding on all members.

## **12. LIFE MEMBERS**

The Committee may consider the recommendations of any person to be elected a Life Member in recognition of outstanding services rendered to the Club, and such recommendations shall be submitted to the Committee.

- a) To be eligible for the nomination of a Life Member, that member should have played 150 senior games with the Club and contributed five years outstanding services to the Club.
- b) The Committee may determine whether a member shall be entitled to a Life Membership after serving ten years of outstanding service to the Club.
- c) Life Members shall have the same privileges as other members of the Club.

## **13. DISSOLUTION AND DISPOSITION OF ASSETS**

The Club shall not be dissolved or wound up or its name changed without the consent of three quarters of the members present at a Special General Meeting called for that purpose. If upon the dissolution or winding up of the Club there remains after the satisfaction of all its debts and liabilities any property whatsoever the same shall either be given or transferred to another club having similar objects to the Club.

## **14. FINANCIAL YEAR**

The Financial year shall be from the 1<sup>st</sup> of October to the 30<sup>th</sup> of September in each calendar year.

## **15. FINANCE**

### **Membership Fees**

Shall be determined at the first committee meeting held after the Annual General Meeting of the River Murray Netball Association. Fees will come into effect on the day immediately following that meeting.

### **Bank Transactions**

The Treasurer of the Club shall operate such cheque, banking and Building Society accounts as authorised by the Committee.

### **Auditor**

At the discretion of the Committee the services of an auditor may be appointed to ratify and certify the accuracy of all Club's financial reports.

### **Borrowings**

The Club may borrow such funds as are deemed necessary to foster the aims and objectives of the Club. An absolute majority at any committee meeting shall approve all borrowings.

### **Liquidation**

In the event of the Club disbanding through the decision of an absolute majority at any general meeting, the Club funds remaining after settlement of all accounts shall be equally divided between all members who were financial prior to the dissolution or winding up of the club.

## **16. THE SEAL**

- a) The Club shall have a common seal upon which its corporate name shall appear in legible characters.
- b) The seal shall not be used without the express authorisation of the Committee and every use of the seal shall be recorded in the minutes of the Club. The President and Secretary shall witness the affixing of the seal.
- c) The seal shall be kept in the custody of the Secretary or such other person as the Committee may from time to time decide.



## **BY-LAWS**

The Club shall determine such by-laws as are necessary for the correct and proper functioning of its activities.

Such by-laws may be submitted to and decided upon at any general committee meeting by two-thirds majority of those present and voting.

All by-laws shall be circularised to all interested person as soon as practicable after the meeting at which they are adopted.

In general, the by-laws of the River Murray Netball Association will be held to be the by-laws of the Club except as set out hereunder:

### **1. PRESIDENT**

The President shall preside at all meetings of the Club and conduct the same in a correct and orderly manner. They shall have the power to call all meetings of the Club when she/he deems necessary.

In the absence of the President, the Vice President will carry out the duties of the President.

In the absence of the President and the Vice President at any meeting a chairman shall be elected.

At the Annual General Meeting, if a deputy chairperson is elected to take the chair to open the meeting, they shall retain the chair until the end of the meeting, whether or not the person normally acting as chairperson subsequently arrives at the meeting.

### **2. SECRETARY**

The Secretary shall under the direction of the President convene and attend all meetings of the Club and keep regular and correct minutes of same, conducted correspondence and other matter according to directions she/he may receive from the Committee or Annual General Meeting and attend generally to all clerical duties in connection with the Club.

### **3. TREASURER**

The Treasurer shall receive all monies on behalf of the Club; issue proper receipts for same and shall in the name of the Rambler Netball Club Inc. bank all monies received at the bank to be named and prepare for the Annual General Meeting a statement of accounts. They shall have custody of the Club cheque book and keep a book in which they shall properly dissect and record all monies received and paid by the Club, and ready at all times to furnish to the Club details in regard to the finances of the Club.

All accounts shall be paid by electronic banking or by cheque with cheques being signed by at least two members of the Executive Committee.

### **4. DELEGATES**

Two delegates shall represent the River Murray Netball Association at each meeting from the club.

Any delegate may vote by proxy, who must be a member of a club they represent, and the holder of such proxy shall have full power of delegate. Such proxy must be appointed in writing, signed by the delegate or official of the Club. Such a written notice shall be handed to the chairperson of the meeting for which they claim to vote.

## **5. UNIFORMS AND COLOURS**

The predominant colours of the Club shall be red and white. All members shall present in matches in netball uniform and shall wear the Club colours.

## **6. SUBSCRIPTIONS**

The Club shall determine at a meeting after the River Murray Netball Association Annual General Meeting the subscriptions for ensuing year.

## **7. CLUB TROPHIES**

Club trophies will comprise of:

- Best and Fairest
- Runner Up Best and Fairest
- Coach's Trophy

In the event of a draw there will be no count back, all parties will receive a trophy.

## **8. FEES**

Fees shall be paid by the third match of the new season unless prior arrangements have been made with the Treasurer.

## **9. DISCIPLINE**

Disciplinary matters will be dealt with by the action of the Committee.

## **10. PROPERTY OF OFFICE**

All Property of Office must be in the hands of the succeeding Office Bearer within four weeks.

## **11. COACHES**

Club coaches will be appointed by the Committee and required to sign a Letter of Agreement with the Club. The Letter of Agreement will set out the Committee's expectations of the coach and any honorarium on offer. (Topics could include: trials, selection, training, coaching qualifications, knowledge of the rules of the game, first aid and the role of the primary carer, sportsmanship, compliance with both the Club's and the Association's Best & Fairest requirements, equipment and uniforms.)

## **12. REGISTRATION**

All registrations will be accepted up to and including the Club registration closing date; in extenuating circumstances late registrations may be accepted if approved by the Committee. The Committee will assess each circumstance on a case by case basis.

Players registering for selection in Club teams shall trial in accordance with the Selection Process Policy and Procedure.